

Scout Association of Hong Kong
Leadership Training Institute Foundation
Subsidy Scheme

For Office Use Only
Date of Receipt:
Application No.:

Application Form

Reminder for Applicant :

1. This application form should be typed or written in block letters.
2. The completed Applications Form with documentary proof should be returned to **Room 1008, 10/F Hong Kong Scout Centennial Building, 23 Yat Sin Street, Wan Chai, Hong Kong** by mail or in person within 1 month after the official offer letter is sent by Leadership Training Institute.
3. "Scout Association of Hong Kong Leadership Training Institute Foundation-Subsidy Scheme" should be marked on the envelope.

Please submit the photocopies of the following documents together with the completed Applications Form.

- ☐ Valid Warrant / Sections membership record book issued by Scout Association of Hong Kong
- ☐ Admission notification

A. Personal Information

Name (Eng) : _____	Date of Birth : _____ Sex : _____
(Chi) (If any) : _____	HKID Card No. : _____
Occupation : _____	Name of Company : _____
Contact No. (Home) : _____	(Mobile) : _____
(Office) : _____	(Fax) : _____
Correspondence Address : _____	
E-mail Address : _____	Education Level : _____

B. Scout Appointments

Current Appointment(s)	District / Branch / Scout Group No. / Unit	Warrant No. / Scout ID	End Date of Appointment(s)
(1)			
(2)			
(3)			

C. Course Information

Name of the Course : _____	Organizer : _____
Date of Commencement : _____	Course Fee : _____

D. Other Subsidy Scheme (Please ✓ the appropriate option.)

Did you apply for The Continuing Education Fund (CEF)? ☐ Yes ☐ No

Did you apply for any other subsidy scheme? ☐ Yes ☐ No

If yes, please specify

Name of Subsidy Scheme: _____

Name of Funding Unit : _____

Amount of Funding: HK\$ _____

E. Additional Information *(Extra information that is relevant to your application.)*

F. Declaration

I _____ (Name) have read the Instructions of “Scout Association of Hong Kong Leadership Training Institute Foundation-Subsidy Scheme” and have understood all conditions and regulations of the Subsidy Scheme. I hereby certify that the information provided is true and accurate. I understand the information would affect the reimbursement of course fee and would be examined by Scout Association of Hong Kong. Also, I realize any false report and concealment would lead to disqualification of the application. Scout Association of Hong Kong may institute legal proceedings against the unqualified claimant.

In addition, I empower Scout Association of Hong Kong and the relevant institutions to verify the information I provided.

Signature of Applicant

Date

Remark: The personal data and other related information provided in the claim form will be used by the Association for dealing with the application of Leadership Training Institute Foundation Subsidy Scheme only. The provision of personal data and other related information by means of the claim form is voluntary. However, we may not be able to process the application if no accurate or adequate data is provided. Claim form will normally be destroyed 6 months after completion of the Subsidy Scheme.

G. Application Result (For Office Use Only)

Application Result : ☐ Application Accepted ; Amount of Reimbursement : HK\$ _____

☐ Application Rejected

Reason: _____

Remarks : _____

Signature of Person in charge of LTI Foundation Subsidy Scheme : _____

Name of Person in charge of LTI Foundation Subsidy Scheme : _____

Date: _____