



**Scout Association of Hong Kong**

**Administration Branch**

Tel : 2957 6333 Fax : 2302 1001 Email: [administration@scout.org.hk](mailto:administration@scout.org.hk)

**1 February 2026**

**Circular No. 06/2026**

[Administration]

***Annual Registration & Census 2026 -  
Participation in Community Services cum Training/Activities  
(For Silver Jubilee District)***

In annual renewal of registration, Scout Groups / units have to provide information on their participation in community services cum training/activities. To facilitate timely recording the information concerned, the Association provide herewith the Excel e-form "Participation in Community Services cum Training/Activities (Form TA\_2026)". The duly completed Form can be directly uploaded to the E-Census by the end of the year as part of the annual registration and census process.

The excel E-form can be downloaded for use by scanning the QR code below.

Terence LO  
Deputy Chief Commissioner (Management)



[Form TA\\_2026](#)

1. Please provide information on all (including face-to-face and online) services / training & activities organised by your unit, or co-organised with other organisation(s) /Scout unit(s), or participated in by your unit in 2026. If the event consists of elements on both services and training & activities, please fill in both "Service Type" and "Activity Type".

2. If the service / training / activity was organised by your unit, please provide information of all the Scout participants, including those of the other participating Scout unit(s). If the service / training / activity was co-organised with other organisation(s) / Scout unit(s) or organised by other organisation(s) (including Association Headquarters), please provide information of the Scout participants of your unit only. If the service / training / activity was organised by other Scout unit and your unit was only participating, NO information is required.

3. Abbreviation of type of “Activity”:

|                                             |                                           |                               |                         |                                  |                         |                                            |
|---------------------------------------------|-------------------------------------------|-------------------------------|-------------------------|----------------------------------|-------------------------|--------------------------------------------|
| A01.Assessment of Proficiency Badge/Emblems | A02.Members' Sectional Training           | A03.Leader Training           | A04.All Other Trainings | A05.Workshop                     | A06. Exchange Programme | A07.Fun Day / Party / Gathering            |
| A08.Ceremony                                | A09.Competition (e.g. Trophy Competition) | A10.Camping                   | A11.Day Camp            | A12.Visiting                     | A13.Meeting             | A14.Outdoor Activity (e.g. Hiking, Picnic) |
| A15.Performance                             | A16.Interest Class                        | A17.Scout Members Recruitment |                         | A18.Social Integration Programme |                         | A19.Talk / Seminar                         |

4. Abbreviation of type of "Service":

|                                |                                           |                                     |                                       |                                                                       |
|--------------------------------|-------------------------------------------|-------------------------------------|---------------------------------------|-----------------------------------------------------------------------|
| S01.Crowd Control              | S02.Assisting in proceedings of programme | S03.Performance                     | S04.Blood Donation                    | S05.Environmental Protection (e.g. Leave No Trace, Cleaning Campaign) |
| S06.Social Integration Service | S07.First Aid Service                     | S08.Fundraising (e.g. Charity Walk) | S09.Collecting Flag-selling Coin Bags | S10.Services for the needy (e.g. Visiting, Elderly Service)           |

5. **"Total No. of Man-hour spent in Organising"** = (All time for planning, site visits, preparation, evaluation etc.) x (No. of people who have participated in the service/activity organising process).

6. If the event was cancelled, please select "Cancelled" under the header "Date". Under the header "Total No. of Man-hours spent in Organising", please provide information, and please fill in "0" under the header of "No. of Participants" and "Duration of Event".

7. Please upload this duly completed form to the E-Census on or before 15 January 2027.

[illegible]