



Scout Association of Hong Kong

Administration Branch

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1 January 2026

Circular No. 01/2026

[Standing Circular]

Annual Review of Association Headquarters Circulars

The Association Headquarters Circulars which are still in force have been reviewed and are listed in the Annex to this Circular. All others shall be considered as having lapsed either because they have been incorporated into publications concerned, superseded by subsequent circulars, or contain information of temporary nature requiring no further action. This Circular does not apply to circulars on scout programme/ training courses.

If any Circular in the Annex is amended or superseded, the latest shall prevail.

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Deputy Chief Commissioner (Management)

Headquarters Circulars

Policy Circular

Circular No.	Date	Title
Standing Circular No. 09/2025	15/08/2025	Policies and Guidelines on Protecting Scout Members
Standing Circular No. 08/2025	01/08/2025	Awards and Decorations conferred by Government / other National Scout Organisations of World Organisation of Scout Movement / Other Bodies
Standing Circular No. 07/2025	01/08/2025	Sustainability Framework
Standing Circular No. 06/2025	01/06/2025	Safe from Harm Policy
Standing Circular No. 05/2025	01/04/2025	Prerequisite for nomination of Scouters/ Commissioners
Standing Circular No. 04/2025	01/04/2025	Leaders' Appointment Qualifications
Standing Circular No. 02/2025	01/03/2025	Guidelines on Scout Service
Standing Circular No. 02/2024	01/04/2024	Integration Arrangement of Scoutcraft Training
Standing Circular No. 01/2024	01/01/2024	Continuous Education Policy
Standing Circular No. 02/2023	01/10/2023	Information Technology Security
Standing Circular No. 01/2023	01/10/2023	Adults in Scouting Policy
Policy Circular No. 07/2022	01/11/2022	Policy on Holding Overseas Visit / Activity and Receiving Overseas Unit
Policy Circular No. 06/2022	01/10/2022	Scout Unit Flags
Policy Circular No. 05/2022	15/09/2022	Invite Government Officials as Officiating Guest
Policy Circular No. 03/2022	01/08/2022	Policy on the Development of Sea Scout / Air Scout and Sea Activities / Air Activities and Second Phase of Implementation
Policy Circular No. 02/2022	01/08/2022	Youth Programme Policy
Policy Circular No. 05/2021	15/10/2021	Guidelines for Scout Members on Disseminating Scout News
Policy Circular No. 04/2021	15/10/2021	Commissioners and Leaders Appointment Warrant Renewal Safe from Harm and Criminal Offence Declaration
Policy Circular No. 01/2021	15/10/2021	Code of Conduct
Policy Circular No. 29/2018	15/11/2018	Youth Involvement in Decision-making Policy
Policy Circular No. 28/2018	15/11/2018	Equal Opportunities Policy

Circular No.	Date	Title
Policy Circular No. 27/2018	15/05/2018	Policy on Holding Visit / Activity to Mainland China and Receiving Mainland Unit
Policy Circular No. 22/2018	01/01/2018	Policy on Participation in Overseas and Mainland Activities
Policy Circular No. 20/2018	01/01/2018	Policy on Participation in Political Activities
Policy Circular No. 19/2018	01/01/2018	Policy on Participation in Commercial Activities
Policy Circular No. 15/2018	01/01/2018	World Scout Youth Programme Policy and World Scout Youth Involvement Policy
Policy Circular No. 14/2018	01/01/2018	Soliciting or Accepting Advantages
Policy Circular No. 13/2018	01/01/2018	Policy on Declaration of Interest
Policy Circular No. 11/2018	01/01/2018	Scout Association of Hong Kong Personal Data Privacy Policy Statement
Policy Circular No. 05/2018	01/01/2018	An Outline of Terms and Conditions on Scout Properties
Policy Circular No. 02/2018	01/01/2018	Communications with Overseas Scout Organizations
Policy Circular No. 01/2018	01/01/2018	Emblem of the Association

Activity Guideline

Circular No.	Date	Title
Activity Guideline No. 03/2021	15/12/2021	Safety Precaution in Scout Pioneering
Activity Guideline No. 02/2021	15/10/2021	Guidelines for Reporting Accident Occurred During Scout Activities
Activity Guideline No. 10/2018	15/08/2018	Anti-Mosquitoes Measures
Activity Guideline No. 09/2018	01/01/2018	Prevention of Seasonal Influenza
Activity Guideline No. 08/2018	01/01/2018	Prevention of Avian Influenza
Activity Guideline No. 07/2018	01/01/2018	Safety Guideline of Sea Activities
Activity Guideline No. 05/2018	01/01/2018	Principles and Guidelines on Outdoor Activities
Activity Guideline No. 04/2018	01/01/2018	Contingency Measures in Cases of Inclement Weather and Air Pollution
Activity Guideline No. 03/2018	01/01/2018	Safe Use of Alcohol / Spirit Fuel

Subsidy Scheme

Circular No.	Date	Title
Subsidy Scheme Circular No. 02/2024	01/04/2025	Young Leaders Development Scheme (Overseas Activities Subsidy) (2025 – 2026)
Subsidy Scheme Circular No. 01/2025	01/04/2025	Subsidy Scheme for Needy Leaders' Training (2025 – 2026)

Circular No.	Date	Title
Subsidy Scheme Circular No. 07/2024	01/10/2024	Subsidy Scheme for Existing Groups to Set up New Units (SNU) Application Guidelines
Subsidy Scheme Circular No. 06/2024	01/08/2024	Assistance Scheme for Needy Student Members' Training (subsidized by Home and Youth Affairs Bureau)
Subsidy Scheme Circular No. 05/2024	01/08/2024	Assistance Scheme for Needy Student Members' Uniform (subsidized by Home and Youth Affairs Bureau)
Subsidy Scheme Circular No. 01/2024	01/01/2024	Foundation Fund for the Aged
Administration Circular No. 34/2022	01/12/2022	Samson Sun Scout Fund
Administration Circular No. 32/2021	15/11/2021	Overseas and Mainland Activities Subsidy Scheme
Administration Circular No. 30/2020	15/11/2020	Leadership Training Institute Foundation Subsidy Scheme Application Guideline
Administration Circular No. 04/2020	15/01/2020	Scout Development Funding Scheme (SDFS)

Administration Branch

Circular No.	Date	Title
Administration Branch Circular No. 03/2026	01/01/2026	Guidelines for managing Scout Group Finance
Administration Branch Circular No. 01/2026	01/01/2026	Annual Review of Association Headquarters Circulars
Administration Branch Circular No. 29/2025	01/12/2025	Annual Group Registration & Census 2025 (For Silver Jubilee District)
Administration Branch Circular No. 24/2025	15/10/2025	List and Order of Precedence of Scout Decorations and Awards
Administration Branch Circular No. 19/2025	01/09/2025	Nominations for Awards for Merit and Certificate of Appreciation in 2026 (For Silver Jubilee District)
Administration Branch Circular No. 12/2025	15/06/2025	New Scout Member Information System
Administration Branch Circular No. 08/2025	01/04/2025	Annual Registration & Census 2025 - Participation in Community Services cum Training/Activities (For Silver Jubilee District)
Administration Branch Circular No. 07/2025	01/04/2025	General Liability Insurance & Group Personal Accident Insurance
Administration Branch Circular No. 22/2024	01/10/2024	Hong Kong Scout Centre Carpark Parking Offer
Administration Branch Circular No. 08/2024	01/04/2024	Procedures for Handling Improper Acts and Complaints
Administration Branch Circular No. 05/2024	01/02/2024	Strategic Plan (2024-2027)
Administration Circular No. 13/2022	01/05/2022	Registration and Appointment Procedure for Instructor of Scout Group
Administration Circular No. 06/2020	15/02/2020	Registration and Appointment Procedures for Lay Member
Administration Circular No. 61/2018	15/12/2018	Follow-up Arrangements for Youth Membership Registration
Administration Circular No. 50/2018	15/09/2018	Youth Membership Registration

Circular No.	Date	Title
Administration Circular No. 19/2018	01/01/2018	Scout Unit Portal
Administration Circular No. 06/2018	01/01/2018	Certificate of Appreciation for Sponsors of Scout Groups
Administration Circular No. 05/2018	01/01/2018	URL Redirection Service
Administration Circular No. 03/2018	01/01/2018	District Badge/Regional Badge
Administration Circular No. 02/2018	01/01/2018	Bank Accounts and Deposits
Administration Circular No. 04/2017	15/04/2017	Application /Nomination for Awards /Recognitions of External Organizations

Programme Branch

Circular No.	Date	Title
Programme Branch Circular No. 88/2025	01/08/2025	Active Citizenship Badge Series – Community Emergency Responder Badge
Programme Branch Circular No. 87/2025	01/07/2025	Revision to the “Joining Badge” / “Membership Badge” Requirements for Members Inclusion of “Safe from Harm” Elements
Programme Branch Circular No. 34/2025	01/03/2025	Active Citizenship Badge Series – Anti-Drug Badge
Programme Branch Circular No. 126/2024	01/12/2024	Active Citizenship Badge Series – Child Protection Badge
Programme Branch Circular No. 82/2024	01/07/2024	Venture Scout Epaulettes and Rover Scout Epaulettes Design
Programme Branch Circular No. 61/2024	01/06/2024	Cancellation of “Application for Assessment of the Golden Bauhinia Award” in Cub Scout Section
Programme Branch Circular No. 57/2024	01/05/2024	Active Citizenship Badge Series - Anti-Deception Badge
Programme Circular No. 13/2023	01/02/2023	Guidelines of Wearing Scout Badges on Uniform (Youth Members)
Programme Circular No. 78/2022	01/07/2022	Diversity and Inclusion: Catering for Scout Learner Diversity
Programme Circular No. 62/2021	15/08/2021	Promotion of National/Regional Flag Etiquettes and the Flag-raising Ceremony
Programme Circular No. 111/2017	15/10/2017	Joint University Programmes Admissions System (JUPAS) Other Experiences and Achievements in Competitions / Activities (OEA)

Training Branch

Circular No.	Date	Title
Training Circular No.31/2025	01/04/2025	Qualifications for the Appointments of Hong Kong Training Team Members
Training Circular No.07/2025	01/02/2025	List and Numbering System for Certificates of Leader Training Course and Activity
Training Circular No.06/2025	01/02/2025	Qualifications of the Staff Team of Leader Training Courses
Training Circular No.05/2025	01/02/2025	Wood Badge Training Scheme

Circular No.	Date	Title
Training Circular No. 65/2021	15/10/2021	Safe from Harm Online Self-learning Course
Training Circular No. 74/2020	15/11/2020	Appointment of Specialist Trainers
Training Circular No. 09/2020	15/03/2020	Training Auxiliary
Training Circular No. 01/2018	15/01/2018	Training Management System
Training Circular No. 77/2011	15/12/2011	Insignia of Hong Kong Training Team

International Branch

Circular No.	Date	Title
International Circular No. 05/2023	01/02/2023	Messengers of Peace - Hong Kong
International Circular No. 08/2020	15/03/2020	WOSM Policies and Reference Materials - "World Safe from Harm Policy" and "World Adults in Scouting Policy"

Estate Branch

Circular No.	Date	Title
Estate Circular No. 01/2018	15/04/2018	Online Venue Booking System

Information Technology Branch

Circular No.	Date	Title
Information Technology Branch Circular No. 01/2023	01/06/2023	“Hong Kong Scouts” App